

BANA Board Teleconference

Tuesday, August 26, 2014

1:00 p.m. EDT; 12:00 p.m. CDT; 11:00 a.m. MDT; 10:00 a.m. PDT

MINUTES (Approved)

Call to Order

Frances Mary D'Andrea, BANA chair, called the meeting to order. The following board members were in attendance:

Frances Mary (FM) D'Andrea, American Foundation for the Blind (AFB),
Chair

Mary Nelle McLennan, American Printing House for the Blind (APH),
Vice Chair

Jennifer Dunnam, National Federation of the Blind (NFB), Secretary
Jackie Sheridan, National Braille Press (NBP), Treasurer

Judith (Judy) Dixon, National Library Service for the Blind and
Physically Handicapped, Library of Congress (NLS), Immediate Past
Chair

Sandra Ruconich, American Council of the Blind (ACB)

Dawn Gross, Alternate Text Production Center (ATPC)

Diane Wormsley, Association for Education and Rehabilitation of the
Blind and Visually Impaired (AER)

Barbara Finkelstein, Associated Services for the Blind and Visually
Impaired (ASBVI)

Nancy Niebrugge, Braille Institute of America (BIA)

Peggy Schuetz, California Transcribers and Educators of the Blind and
Visually Impaired (CTEBVI)

Kyle Key, Clovernook Center for the Blind and Visually Impaired
(CCBVI)

Darleen Bogart, CNIB (Canadian National Institute for the Blind)

Stuart Wittenstein, Council of Schools and Services for the
Blind (COSB)

Ruth Rozen, Hadley School for the Blind

Maryann Bartkowski, Horizons For The Blind

Diane Spence, National Braille Association (NBA)

Susan (Sue) Reilly participated in her role as administrative assistant.

Welcome to new board member

Sandy Ruconich was welcomed as the new board representative for the American Council of the Blind.

Update since April

Frances Mary D'Andrea discussed the executive meeting of the International Council on English Braille (ICEB) that was held in Auckland, New Zealand in May. She attended as an observer; Judy Dixon serves as ICEB secretary. Other countries have significant interest in the BANA tactile graphics guidelines.

A number of UEB trainings have taken place in the U.S. Among others, the National Braille Association held a day-long training at their professional development conference in April; there were workshops and training at the NFB and ACB conventions this summer; there was a day long training at AER as well as a "learning lab." The BANA research committee has developed an online survey to measure data regarding the trainings.

Both NFB and ACB passed resolutions calling upon Freedom Scientific to fix its UEB implementation for JAWS. For the NFB convention, the braille version of the convention agenda was prepared in UEB with hundreds of copies distributed.

Music Braille Technical Committee

The music committee is working diligently and quickly to revise the code. They plan to present a draft at the fall board meeting.

The committee wishes guidance from the board on what to call the document—guidelines or code. The board seeks clarification and a recommendation from the committee on this matter.

There will need to be plenty of time at the fall meeting for the discussion of the music revision, and we will need to ensure that the music committee is informed about the approval process.

Mathematics Braille Technical Committee

On July 28, six minor changes to the Nemeth Code were sent to the board for review. The deadline was August 15. There were no substantial suggestions for change.

MSC Dawn Gross moved and Darleen Bogart seconded the motion that the board accept the six minor changes to the Nemeth code:

- 1. Addition of the "per mille" symbol to rule 22 sec 162**
- 2. Clarification to §184 regarding numeric indicator in front of unified expressions**
- 3. Addition of the "minus followed by minus" symbol to §134**
- 4. Addition to §26 to clarify the use of the letter indicator for uncontracted braille in Nemeth transcriptions**
- 5. Correction of error in BANA 2007 Update (clarification to example c in sec 119)**
- 6. Addition of the requested language from the BANA tactile graphics committee**

The motion passed unanimously.

The minor changes to the Nemeth Code and the addendum to English Braille American Edition will be announced in one press release.

Nemeth-UEB task force

Jennifer Dunnam reported that, since the April board meeting, the task force has held several conference calls and done a good deal of work on revisions and examples.

MSC Jennifer Dunnam moved and Diane Spence seconded the motion that, for the purpose of informing and gaining feedback from a wider audience, the board grant permission for the sharing of the Nemeth-UEB Task Force's early draft guidance, and related examples, as follows: (1) the guidance and examples can be shared at the Nemeth/UEB focus session at the NBA conference at the end of October (provided any handouts are collected at the end and clearly marked "draft"); and (2) they can be shared with individuals or other BANA committees for evaluation purposes—this process is to be coordinated through the BANA task force. The motion passed unanimously.

Formats Committee:

A suggested change to boxing lines for the UEB revision of *Braille Formats* was raised and discussed, but it was decided that a written statement of the issue would be more helpful in the discussion. Frances Mary will send out the specific question to the board list for further deliberation.

Transition Forum Planning

The meeting will be open to observers. The BANA board members who will be present at the Transition Forum will meet to de-brief from 4–5 p.m. after the meeting. Work will be ongoing to fine-tune the agenda and sort out lunch logistics.

Tactile Graphics Committee

The committee has sent a print and BRF file of the requested revisions. FM will send it to the board to look at and to say whether we will need hard copy in order to review it.

Arrangements for the Fall Meeting

Meeting logistics were discussed. The meeting will be hosted by AER and held in Alexandria, Virginia, at AER's headquarters.

ICEB

At the New Zealand meeting, the US was asked to consider hosting the next ICEB General Assembly. The National Federation of the Blind has agreed to make available space and lodging for this meeting. The date of the 2016 General Assembly has been set for May 22-26, 2016, subject to approval of the ICEB executive committee. BANA will be the host organization—so we will all share in putting on this meeting.

Nominations

Board members were urged to let the nominating committee know if they have an interest in serving as an officer before the committee puts together a slate for election of officers in November.

Spring Minutes

Board members were asked to submit corrections to the draft minutes of the spring meeting by September 1, and then a motion will be made for their approval.

The meeting adjourned at 2:37 eastern time.

Respectfully Submitted,

Jennifer Dunnam